



√ivatmo pro

Administration instructions

# Vivatmo Oxycap NO NO2

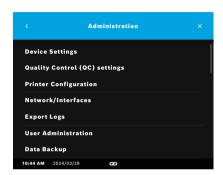
# **Content**

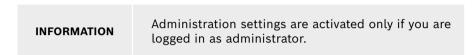
1	Administrator settings  Device settings			
2				
	2.1	Setting the language	5	
	2.2	Setting date and time	5	
	2.3	Setting Auto-Lock	6	
3	Qua	lity Control (QC) settings	7	
4	Printer configuration			
5	Network and interfaces			
	5.1	Handheld	9	
	5.1.	1 Assigning the handheld	9	
	5.1.2	2 Release the handheld	10	
	5.2	Network configuration	10	
	5.2.	1 Supported configuration of an ethernet connection	12	
	5.2.2	2 Supported installation of a WLAN connection	13	
	5.2.3	3 Manual ethernet configuration	14	

	5.2.4	Manual WLAN configuration	15	
	5.3	Order/result interface	16	
	5.4	Export and Backup file configuration	18	
	5.5	Vivasuite configuration	19	
6	Export Logs2			
	6.1	Reading out audit log files	21	
	6.2	Reading out system log files	22	
7	User	administration	23	
	7.1	Add new user	24	
	7.2	Editing and reset user accounts	25	
	7.3	Enable/Disable user account	25	
	7.4	Deleting user accounts	26	
8	Data	backup	26	

# 1 Administrator settings

These Administration instructions supplement the Vivatmo *pro* instructions for use explaining all administrator settings of the settings menu.





- 1. Log in as administrator.
- 2. In the Settings menu, select ADMINISTRATION.

# 2 Device settings



 On the Administration screen, select Device Settings.
 The Device Settings screen opens for changing Language, Date and Time, Auto-Lock or Factory Reset. Factory Reset resets all stored data and settings.

### 2.1 Setting the language

The language selection depends on the selected region.



- 1. On the **Device Settings** screen, select **Language**.
- 2. Select the desired language.

# 2.2 Setting date and time

The time format is <dd/mm/yyyy>, <hh:mm> 0-24 h.



- 1. On the **Device Settings** screen, select **Date and Time**.
- 2. Enter day, month, year and the time.
- 3. Confirm with DONE.
- 4. Select the **CONTINUE** button to confirm your settings.

### 2.3 Setting Auto-Lock



When Auto-Lock is activated, the system shuts down to save energy and protect patient data. The user needs to log in again after an automatic lockoff.

You can set the interval according to the needs in the clinical environment.

- 1. On the **Device Settings** screen, select **Auto-Lock**.
- Select and hold the blue point and move it to the desired Auto-Lock time.

### **Factory reset**

Factory reset removes all stored measurements from the basestation and all data of patients and users. Date and time are reset and no handheld will be connected afterwards.

**INFORMATION** 

Use factory reset prior to disposal or service returns only.

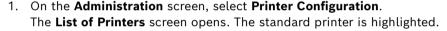
# 3 Quality Control (QC) settings

External QC tests are used to control the measurements of the Vivatmo *pro* handheld in comparison to reference concentrations of nitric oxide (NO).

Quality control settings can only be accessed by administrators. The QC settings contain QC status, interval and number of measurements.

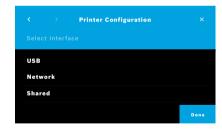
For further information see "6.2 Quality control (QC)" in General manual.

# 4 Printer configuration



- 2. Select Add printer.
- 3. Select the desired printer interface:
  - USB
  - Network
  - Shared

Select the **Right Arrow** to move to the **Select Printer** screen.







### INFORMATION

Printing data is transmitted unencrypted.

- 4. On the **Select Printer** screen, select the desired printer.
- 5. Select the **Right Arrow** to move to the **Select Printer Driver** screen.
- 6. Select the printer driver.

The **Printer Configuration** screen is displayed.

7. Confirm with **SAVE** to save the printer configuration. The list of printers is shown.

### Elements in the list of printers:

- 8. Mark a printer to select your standard printer.
- 9. Select the **Delete** button to delete a printer from the list.
- 10. Select the x button to close the list.

### 5 Network and interfaces

### 5.1 Handheld

### 5.1.1 Assigning the handheld





- 1. On the Administration screen, select Network/Interfaces.
- 2. On the Network screen, select Assign Handheld.
- 3. Turn on your handheld.
- 4. Select SCAN FOR HANDHELDS.
- Wait until the scan procedure is completed.
   You see the list of active handhelds.
   If no handheld is active, you see the message: "No handhelds available".
- 6. Compare the number of the Vivatmo *pro* handheld in the list with the serial number beneath the symbol SN on the handle of the handheld.
- 7. From the list, select the Vivatmo *pro* handheld which shall be installed with your Vivatmo *pro* basestation.
- 8. The Configuring device screen opens. The handheld and the basestation connect automatically.

The Vivatmo *pro* handheld and the Vivatmo *pro* basestation show the same date and time now.

### INFORMATION

If QC is activated, perform a QC-measurement after assigning a new handheld. The basestation software stores the QC status of the handheld with each measurement.

### 5.1.2 Release the handheld

In case another handheld was installed before, it is disconnected by tapping the **Release Handheld** button. If you want to dispose the old handheld, clear memory and take out the battery.



 Keep the ENTER button and the Arrow right button pressed for 3 seconds.



The **Clear memory** icon is selected.



Use the Arrow buttons to select the check mark.



3. Press the **ENTER** button to confirm the clear memory.



An animation is shown while the **Clear memory** icon flashes.

- 4. Press the **ENTER** button to return to the main screen.
- 5. Switch off the handheld.

# 5.2 Network configuration

Vivatmo *pro* can be connected to a local area network to receive measurement orders, send back measurement results, export patient related measurement data, or use a network printer. Vivatmo *pro* supports Ethernet and Wireless via WLAN connection.

### INFORMATION

**Vivatmo pro shall not be used in unprotected networks.** Data security using user credentials shall be used in accordance with the local data security policies. Data is transmitted unencrypted.



- 1. On the **Network/Interfaces** screen, select **Network**.
- 2. If a network access is configured already, select **Show Network Configuration.**

The Network Details are:

- Networktype: WLAN or Ethernet
- DHCP: Dynamic Host Configuration Protocol
   When DHCP is enabled, the device supports the configuration of the
   network.
- IP Address: Internet Protocol (IP) address uniquely identifies a device on a network. It needs to be set when DHCP is disabled.
- Subnet Mask: Defines the network and host portions of an IP address. It must be configured when DHCP is turned off to ensure proper network segmentation.
- Gateway: Connects different networks. It should be specified when DHCP is disabled to enable access to external networks, such as the internet.
- SSID: Service Set Identifier
   Shows the name of the WLAN network.
- Status: Status can be "connected" or "not connected"

### 5.2.1 Supported configuration of an ethernet connection

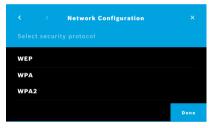




- 1. Plug in the ethernet cable in the ethernet port on the rear of the Vivatmo *pro* basestation.
- 2. On the **Network** screen, select **Configure Network**.
- 3. Select the Networktype **Ethernet** in the drop down menu.
- 4. Enable **DHCP**.
- 5. Confirm with **SAVE**.

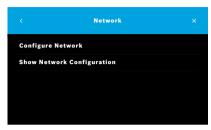
### 5.2.2 Supported installation of a WLAN connection





- 1. On the **Network** screen, select **Configure Network**.
- 2. Select the Networktype **WLAN**.
- 3 Fnable **DHCP**
- 4. On the **Set network SSID** screen, enter the name of the WLAN.
- 5. Select the **Right Arrow** or the **DONE** button to leave the screen.
- 6. Select the security protocol activated in your WLAN.
- 7. Select the **Right Arrow** button to leave the screen.
- 8. On the next screen, enter the WLAN Password of your WLAN.
- 9. Select the **Right Arrow** or confirm with **DONE** to leave the screen.
- 10. Confirm with SAVE.

### 5.2.3 Manual ethernet configuration







- 1. Plug in the ethernet cable in the ethernet port of the basestation.
- 2. On the Network screen, select Configure Network.

- 3. Select the Networktype Ethernet.
- 4. Disable **DHCP**.

- Enter the IP-Address of your network and the Subnet Mask of your network.
- 6. Enter the Gateway ID.
- 7. Select the **Right arrow** or confirm with **DONE** to leave the screen.

8. Confirm with SAVE.

### 5.2.4 Manual WLAN configuration

- 1. On the Network screen, select Configure Network. The Network Configuration screen opens.
- 2. Select the Networktype WLAN.
- Disable DHCP.
- 4. Follow steps 4 to 8 of "5.2.2 Supported installation of a WLAN connection".
- 5. Follow step 5 to 8 of "5.2.3 Manual ethernet configuration".

  After a successful configuration, the **Network Configuration** screen is displayed.
- 6. Confirm with SAVE.

### 5.3 Order/result interface

Vivatmo pro can receive measurement orders from and send results to an electronic patient record system (EPR), if the network is configured. The interface standards GDT (German Data Transfer) and HL7 are supported.

To configure the interface to your patient management system follow the installation wizzard:



- 1. On the Administration screen, select Network/Interface.
- On the Network and Interface screen, select Order/Result Interface.You can select:
  - · Configure Interface to change the settings.
  - **Show Interface Configuration** to display the current settings.

Select Configure Interface to change settings.

- Activate the Order/Result Interface. The system keeps the interface settings when deactivated.
- 4. Select the **Arrow Right** button to move to the next screen. Select the desired protocol standard: **HL7** or **GDT**.
- 5. Select **Yes** for Credentials when the **Order/Result Interface** is access controlled by user name and password.







- 6. In accordance to IT definitions in your organization, define the location for the inbox for incoming measurement orders.
- 7. Repeat the procedure for the location of the outbox.
- 8. Confirm with DONE.

When credentials are required, follow steps 9 to 13.

- 9. Enter the user name required to access the data from the EPR system.
- 10. Confirm with **DONE** to move to the next screen.
- 11. Enter the password required to access the data from the EPR system.
- 12. Confirm with **DONE**.

The settings for the **ORDER/RESULT INTERFACE** are displayed including the result of a Communication Test.

13. Check the data and confirm with **SAVE** when the data are correct. On your home screen, you see the order button, see "2.1 Screen elements" in General manual.

If you delete the inbox and the outbox, the order button disappears from the home screen.

# 5.4 Export and Backup file configuration

You can export data from patient records (see "5.1 Patient records" in General manual) or backup the entire measurement and patient data (see "8 Data backup") to a defined storage location. The storage location can rather be a USB drive or a network drive. Export files of a patient can be identified by the time stamp and the patient name. Export data are transmitted unencrpyted. The backup file is stored encrypted and can be imported to the same basestation only.

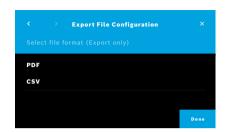
For configuration follow the configuration wizard:





- 1. On the Administration screen, select Network/Interfaces.
- On the Network and Interfaces screen, select Location for Export/ Backup.

- 3. Select **Configure Export/Backup File** to change the settings.
- 4. In accordance to IT definitions in your organization, define the location for the storage of the export and backup files on USB or network drive. End the location path always with "/"-symbol.



- Select CSV or PDF as export format.
   The settings for the Location for Export/Backup are displayed.
- Check the data and confirm with SAVE button when the data are correct.

### 5.5 Vivasuite configuration

Vivasuite is the digital Vivatmo ecosystem allowing to use services such as device management and remote software update. Vivasuite runs in the Bosch managed Cloud and applies highest standards regarding IT security and data privacy. The Vivasuite service is not available in all countries. Ask your local distributor.

A registration to Vivasuite and pairing of your device is required. Your device must be connected to an internetenabled network.

To connect Vivatmo pro to Vivasuite perform the following steps:



- Vivasuite: Register an account on www.vivasuite.com and log into your account.
- 2. Vivatmo *pro*: On the Administration Screen select **Network/Interfaces**. On the **Network/Interfaces** screen, select **Vivasuite configuration**.
- 3. Vivatmo *pro*: Click through introduction and configure your network connection (for details see "5.2 Network configuration") until devices show screen with the pairing code.



- 4. Vivasuite: Click Add device.
- 5. Vivasuite: Enter the pairing code shown on the Vivatmo pro.
- 6. Vivatmo pro: Confirmation screen is shown.

To disconnect Vivatmo pro from Vivasuite perform the following steps:



- Vivatmo pro: On the Network/Interfaces screen, select Vivasuite Configuration.
- 2. Vivatmo *pro*: Select **Disconnect**. You are asked to confirm before device gets disconnected.

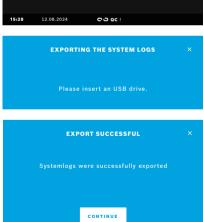
# 6 Export Logs

# 6.1 Reading out audit log files

Administrators can read-out audit log files for quality management purposes.



- 1. Log in as administrator.
- 2. Go to Settings and Administration.
- 3. Click on Export Logs.
- 4. Choose Export Audit Logs.



5. Insert USB drive and copy audit logs.

# 6.2 Reading out system log files

The system is recording any internal system events. Administrators or technicians can export system log files to USB drive for the exchange with the customer support.



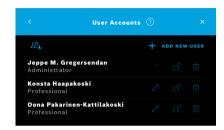




- 1. Log in as administrator.
- 2. Go to Settings and Administration.
- 3. Click on Export Logs.
- 4. Choose Export System Logs.

5. You will be asked to insert an USB drive. Insert USB drive and copy system logs.

### **User administration**



1. On the Administration screen, select User Administration.

USER ADMINISTRATION Note: You can always add users later. ENABLE

When **USER Administration** is not enabled in the setup procedure, the **User Accounts** screen opens to **ENABLE** individual user accounts.

### INFORMATION

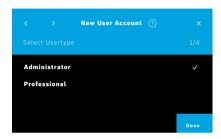
By disabling the User Administation the user settings are kept for later use. See also "3.2.1 User concept" in General manual.

### INFORMATION

The system needs at least 1 administrator login. If the administrator passcode is forgotten, Vivatmo pro needs to be reset by a service technician.

### 7.1 Add new user

For adding a new user, follow the configuration wizard:





- 1. On the **User Accounts** screen, select the **+ ADD NEW USER** button.
- 2. Select the desired user type, see "3.2.1 User concept" in General manual
  - Administrator
  - Professional

3. Enter the name of the user.



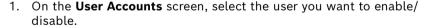
- 4. Enter the respective **passcode**:
  - a 4 digit passcode for a professional user.
  - an 8 digit passcode for an administrator account.
- 5. Repeat the passcode.
- 6. Confirm with **DONE**. The user is successfully added.

### 7.2 Editing and reset user accounts



- 1. On the **User Accounts** screen, select the user you want to edit.
- 2. Select the Pencil button.
- 3. Enter your changes to user name and passcode.
- 4. Confirm with **DONE**.

# 7.3 Enable/Disable user account





Select the Enable/Disable user button. When lock is open, the user access is enabled.

### 7.4 Deleting user accounts



- 1. On the **User Accounts** screen, select the user you want to delete.
- 2. Select the **Delete** button. The account is deleted.

# 8 Data backup

Data backup stores the entire measurement and patient data encrypted at the defined storage location, see "5.4 Export and Backup file configuration". Due to the encryption mechanism the Backup data can be imported to the same basestation only. The import of the backup overwrites the data stored on the basestation.



- 1. On the Administration screen, select Data Backup.
- 2. Select between:
  - Create Backup
    - Import Backup

The backup procedures might take up to 5 minutes.

# UK CA

UKCA mark refers to compliance with UK regulation "Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Equipment Regulations 2012 (as amended)."

CH REP

Decomplix AG Freiburgstrasse 3 3010 Bern Switzerland

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